



NOVEMBER 4, 2019 BOARD MEETING

1. Approval of Minutes

Approval of the October 21, 2019 Regular Board Meeting Minutes and the October 21, 2019 Committee of the Whole Meeting Minutes.

2. Student/Staff Recognition and Board Reports - Regan Donato & Darren Neidigh

3. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	40,535.84
Checks/ACH/Wires	\$	1,707,282.62
Capital Projects Reserve Fund	\$	0.00
Mount Rock Projects-2018 Fund	\$	73,067.86
Newville Projects Fund	\$	0.00
Cafeteria Fund	\$	209,691.98
Student Activities	\$	<u>17,929.33</u>
Total	\$	2,048,507.63

Motion to approve the payment of bills as presented.

4. Reading of Correspondence

5. Recognition of Visitors

6. Public Comment Period

7. Structured Public Comment Period

8. Old Business

9. New Business

10. Personnel Items - Action Items

a. Resignation - Middle School Boys Soccer Coach

Mr. Michael Ginter submitted his resignation as a Middle School Boys Soccer Coach, effective immediately.

The administration recommends the Board of School Directors approve Mr. Ginter's resignation, as presented.

b. Resignation - Middle School Wrestling Coach

Mr. Chad Brough submitted his resignation as a Middle School Wrestling Coach, effective immediately. Mr. Brough has requested to assist as a volunteer wrestling coach.

The administration recommends the Board of School Directors approve Mr. Brough's resignation as a Middle School Wrestling Coach and his request to assist as a volunteer wrestling coach, as presented.

c. Recommended Approval for an Additional ESS Aides

The administration request approval for the ESS aides listed below.

Samara Rook - full-time High School Learning Support Aide/Bus Aide to assist with a student. Samara is replacing an aide who has resigned.

Emily Young - full-time Elementary MDS Aide.

The administration recommends the Board of School Directors approve the aides and their assignments, as presented.

d. Recommended Approval for a First Grade Teacher - Miss BrieAnn Arnsberger

Education:

Shippensburg University - Early Childhood Education/Special Education
(Bachelor's Degree 12/2019)

Experience:

Dillsburg Elementary School - Autism Support Class (Student Teaching)
Middlesex Elementary School - Kindergarten Class (Student Teaching)
Summer Camp Teacher

The administration recommends the Board of School Directors appoint Miss BrieAnn Arnsberger as a first grade teacher at Oak Flat Elementary School, replacing Mrs. Jamie Swenski who has resigned. Miss Arnsberger will begin in her assignment on approximately December 16, 2019 and her compensation for this position should be established at a Bachelor's Degree, step 1, \$52,313.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

e. Child-Rearing Leave - Mrs. Jeannette Cahill

Mrs. Jeannette Cahill, School Psychologist, is requesting child-rearing leave of absence to begin approximately February 7, 2020 through the end of the 2019-2020 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends the Board of School Directors approve Mrs. Cahill's requested child-rearing leave of absence to begin approximately February 7, 2020 through the end of the 2019-2020 school year.

f. Recommended Approval for 2019-2020 Mentors

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

INDUCTEE	BUILDING / SUBJECT	CURRICULUM MENTOR
Jesse Marpoe	Elementary – Art	Tammy Kiehl
Leah Williams-Rensel	MS – 7th Grade Mathematics	Millie Gilbert
Rebecca Whigham	MS – Family and Consumer Sciences	Crystal Grossman
Carl Seils	HS- Chemistry	Heath Myers
Shania Reese	OF- Second Grade	Tessa Lindsey
Tara Barnard	MS – Special Education	Meghan Bullock
Christie Katora	HS Special Education	Michelle Bear
Brett Foor	HS - Mathematics	Wendy Hanks
Genelle Walden	HS – Special Education	Cecilia Warthin
Jessica Shover	NV – Fifth Grade	Amy Lehman
Bradly Fry	MS- 6th Grade Social Studies	Shawn Britcher
Kelly Schenk	HS-English	Angela Schneider

The administration recommends that the Board of School Directors approve the 2019-2020 mentor teachers as presented.

g. Recommended Approval for 2019-2020 School Police

The administration has submitted a list of names of recommended school police officers for the 2019-2020 school year. A copy of the list has been included with the agenda for Board review.

The administration recommends that the Board of School Directors approve the 2019-2020 school police roster as presented. In turn, the administration will take the necessary steps to ensure that Big Spring School District's 2019-2020 school police roster is approved by Cumberland County Court.

11. New Business - Action Items

a. Recommended Approval for France, England and Ireland Itinerary

At the September 17, 2018 Board meeting the Big Spring Board of School Directors granted approval for high school students and staff to travel to France, England and Ireland, June, 2020, pending approval of the detailed itinerary. The itinerary of the trip is complete and has been included with the agenda for review.

The administration recommends the Board of School Directors grant approval of the itinerary for the trip to France, England and Ireland for high school students and staff June, 2020.

b. Recommended Approval of the Agriculture Advisory Council Members, Board Agenda and Board Minutes

Mrs. SaraBeth Fulton and Mrs. Sherisa Nailor, High School Agriculture Education Teachers have requested the Board of School Directors to approve the council members of the Agriculture Advisory Council, the Agriculture Advisory Board meeting agenda and minutes, which are included with the agenda.

The administration recommends the Board of School Directors approve the council members of the Agriculture Advisory Council, the Agriculture Advisory Board meeting agenda and minutes, as presented.

c. Recommended Approval for the 2019-2020 School Safety and Security Grant

Dr. Kevin Roberts, Jr., Assistant Superintendent, has submitted the proposed 2019-2020 Safety and Security Grant Summary Program for review. The Big Spring School District is requesting \$40,000 for Part A of this grant application to support Section 1306-B (j) expenses 12; security planning and purchase of security related technology. The funds will support updated two-way radios (\$30,000), Stop the Bleed Kits and Go Bags (\$5,000) for school nurses and a service animal (\$5,000) for the district.

The administration recommends the Board of School Directors approve the 2019-2020 School Safety and Security Grant, as presented.

d. Approve Construction Change Orders

The administration received the following change order recommendations from CRA ([link to document](#)):

<u>Loc</u>	<u>CO#</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
HS		Oyler Elect.	Add'l Raceway / Outlets in Ag	\$2,443.00
OF		Oyler Elect.	Change Card Access Wiring & power	<u>\$2,275.00</u>
Total				\$4,718.00

The administration recommends the Board of School Directors approve the change orders as submitted.

New Business - Action Items

e. Approve Capital Project Reserve Fund Payment

The administration received this payment application as overdue from July 2019 ([link to document](#)):

<u>From</u>	<u>Description</u>	<u>Amount</u>
MBI	Construction Services Inv1055484	\$9,519.00

The administration recommends the Board of School Directors approve the payment of \$9,519 to Michael Baker International.

f. Approve Newville Project Fund Payment

The administration recommends the Board of School Directors received the following application for payment ([link to document](#)).

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
Ph2 MS	Honeywell	DVM R700 installation	\$4,922.91

The administration recommends the Board of School Directors approve the payment of \$4,922.91 to Honeywell International, Inc.

g. Approve Mt. Rock Projects 2018 Fund Payments

The administration received the following applications for payment ([link to documents](#)):

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
Tech-MS	AV Solutions	AVS-6642 TV/Video Switch/Install	\$10,404.29
Tech-MS	AV Solutions	AVS 6662 Aud Light Controller	\$3,312.00
Tech-MS	AV Solutions	AVS-6665 Aud Audio Equip	\$6,297.60
Tech-MR	AV Solutions	AVS-6705 Sennheiser Mic Equip	\$793.00
Tech-MS	AV Solutions	AVS-6705 Sennheiser Mic Equip	\$1,634.46
Tech-OF	Schaedler Yesco	S5382152 Copper Cabling	<u>\$42,247.60</u>
Total			\$64,688.95

The administration recommends the Board of School Directors approve the payments of \$22,441.35 to A/V Solutions, LLC and \$42,247.60 to Schaedler-Yesco Distribution

h. Approve Purchase of Ford Ranger for Maintenance Dept

With the replacement of Rick Gilliam into two supervisor positions, we are short a vehicle. Working with our COSTARS vendor we received a proposal for a very basic extended cab mid-size pickup for the Director of Maintenance. See link to [purchase proposal](#).

The administration recommends the Board of School Directors approve the purchase of a 2020 Ford Ranger at a cost of \$26,000 as detailed in the agenda.

New Business - Action Items

I. Approve Mt. Rock Projects 2018 Fund Payments

The administration received two Pay Applications (link to documents). Also shown is the amount left on the projects.

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
HS	EastCoast	GC Pay App #4	\$11,507.60	\$9,098.99
HS	Oyler Electric	EC		\$14,566.57
MS	EastCoast	GC Pay App #5	\$303,062.46	\$89,924.17
MS	Lobar	EC		\$5,000.00
OF	eciConstruction	GC		\$23,636.94
OF	Oyler Electric	EC		\$15,695.95
All	Stouffer	HVAC		\$12,300.00
<u>All</u>	<u>Stouffer</u>	<u>PC</u>		<u>\$2,965.21</u>
Total			\$314,570.06	\$173,187.83

The administration recommends the Board of School Directors approve the payment of \$314,570.06 to East Coast Contracting, Inc.

12. New Business - Information Item

a. Tenure Recommendation

The following professional employee has completed the required years of service as a temporary professional employee and has earned tenure based on her satisfactory performance.

Dr. Jeannette Cahill

Additional information regarding the professional employee has been prepared by Mr. William Gillet, Director of Student Services.

b. Cumberland-Perry Area Vocational Technical Proposed General Fund Budget

Included with the agenda for Board review is the proposed 2020-2021 Cumberland-Perry Area Vocational Technical School Budget.

The proposed 2020-2021 Cumberland-Perry Area Vocational Technical School Budget will be recommended for Board action at the November 18, 2019 Board of School Directors meeting.

c. Proposed Adoption of Revised Curriculum

Listed below are revised high school curriculum for board approval. All completed curriculum is available in the Curriculum Center for review by the Board of School Directors.

<u>Curriculum</u>	<u>Department</u>
Living On Your Own	Tech Ed/Agriculture

13. Discussion Item

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Kanc, Mr. Over
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Piper, Mr. Kanc
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report - Enrollment Report, October 31, 2019

16. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, **November 4, 2019.**
Next scheduled meeting is: **November 18, 2019.**